

quality



service



momentum

working with people in scotland
to build an equal future

Finance Summary

for Year Ended 31st December 2003

Income and Expenditure

	2002 £	2003 £
EC Vocational Training Grant	825,232	853,980
Health Board Contribution	252,421	167,273
Council Training Grants	1,484,591	1,692,454
Scottish Office Section 10 Grant	28,271	28,271
Fundraising, Trusts and Donations	192,227	152,316
National Lottery Charities Board	22,473	-
Government Training Grants	48,134	87,170
Interest	24,577	7,433
Total Income	2,877,926	2,988,897

Wages and Salaries	1,958,279	2,021,709
Training and Recruitment Costs	50,983	46,657
Premises Costs	412,358	426,651
Travel and Vehicle Costs	91,657	79,925
Trainee Costs	257,366	262,880
Professional Fees	59,710	43,349
Administration Costs	136,040	149,555
Audit Fees	13,960	16,300
Advertising and Publicity Costs	25,160	38,096
Depreciation	25,061	53,239
Interest and Lease Cost	19,020	20,259
Total Revenue Expenditure	3,049,594	3,158,620

Surplus/(Deficit) for Period	(171,668)	(169,723)
Capital Grants Adjustment	84,051	(37,234)
Unrealised Property Gain Adjustment	(46,892)	(46,896)
Net Movement in Funds	(134,509)	(253,853)

Balance Sheet

	2002 £	2003 £
Tangible Fixed Assets	978,007	877,402
Net Current Assets	298,916	132,390
Total Assets Less Current Liabilities	1,276,923	1,009,792
Creditors Falling Due After More Than One Year	(14,278)	(1,000)
Net Assets	1,262,645	1,008,792
General Funds - Unrestricted	546,203	376,480
- Restricted	144,419	107,185
Revaluation Reserve	572,023	525,127
Total Reserves	1,262,645	1,008,792

Building Resources

This year we extended the range of charitable trusts and foundations which supported our work. In 2003 we received grants from:

The AMW Charitable Trust, The Cruden Foundation Ltd, The Darroch Charitable Trust, The Forte Charitable Trust, The Gannochy Trust, The Gordon Fraser Charitable Trust, The Hugh Fraser Foundation, James and John Napier's Trust, The James Wood Bequest Fund, JTH Charitable Trust, The Merchants House of Glasgow, The Olam Hazeh Charitable Trust, The Saddlers' Company Charitable Fund, The Sir Jules Thorn Charitable Trust

We thank all of the above for their support. We are also grateful to the following corporate bodies for their assistance.

Allied Irish Bank, Arnold Clark Ltd, Austin-Smith:Lord, Babbie Group, CA Ramsay Partnership, Celtic Football Club, Creative Edge, Duns Castle, GlaxoSmithKline, John R Adams & Sons Ltd, MCM Associates Ltd, McGrigor Donald, Marks & Spencer, National Semiconductor, Shell UK, Speakeasy Productions, Torness Power Station, William Grant & Sons Ltd

A new development this year was the recruitment of 1367 individual donors to Momentum following a house money box campaign.

Momentum Board Members

J Adamson (Chairperson), HD Cashell, FM Flannery, D Gentleman, A Heron, A Kerins, K Poole, M Seymour

A key contributor to Momentum's growth is the Momentum Board, whose members give generously of their time and expertise. In 2003 we said goodbye to chairman Eric Taylor OBE whose contribution to Momentum has been invaluable. John Browne also retired and we'd like to thank them both for their commitment and enthusiasm over the years.

For further information on Momentum, please contact:

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Registered in Scotland No. SC127950

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Annual
Report 2003



Introduction - Ian Welsh, Chief Executive, Momentum

WELCOME to Momentum's 2003 annual report. Momentum develops and delivers innovative, quality services which promote equal chances, equal choices and equal futures for around 1500 disabled and excluded people across Scotland every year.

This year, Momentum has developed and grown significantly, following our change of name from Rehab Scotland on March 31, 2003. Launched by Frank McAveety MSP, then Deputy Minister for Health and Community Care, our new name was chosen in order to more accurately reflect our activities and the positive developments taking place in the organisation.

At the same time, Momentum's services were re-branded to provide a more solid and cohesive identity. The re-branding has been positively received and enables us to continue confidently championing the rights and expectations of people with disabilities and those who are excluded across Scotland.

Over the year, Momentum has undergone sustained development and continued growth. We have increased the number of clients we assist every year from 1000 to 1500 and are providing more diverse services in more areas of Scotland. We have actively increased our partnership working, forging new links with statutory agencies to ensure we continue developing and delivering services in harmony with national social inclusion strategies.

As you will see from the key achievements and service developments listed, our main growth areas were the development of our new care division, the establishment of two innovative community rehabilitation programmes following an award of more than £500,000 from the New Opportunities Fund Better Off programme, and the development of an employment training service for prisoners at HMP Edinburgh.

By building on our successful track record of partnership working, we aim to diversify and expand further, enabling us to assist more people in a wider geographical area.

In the area of service user representation, our National Clients' Council was established, giving clients the opportunity to actively contribute to Momentum's development and providing a voice for service users to influence policy issues.

We also welcomed Jim Adamson as Momentum's new chairman following the retirement of Eric Taylor OBE. Jim has already made a significant contribution as a Board member and we look forward to continuing to work with him as we develop and improve our services in 2004.

Service Development

Over the last year, Momentum has diversified into a range of new service areas, allowing us to reach more clients than ever before. These include:

- **Momentum Care:** Momentum's care division was formed when two Glasgow-based social care services came under the Momentum umbrella, leading to a significant increase in our workforce and allowing us to significantly develop a presence in the Scottish care sector. Our care division currently comprises two services - Let's Go... a community-based short break and respite service for adults with learning disabilities, and **Careconnect**, formerly PI Care Services, which provides community-based social care services to people with a wide range of needs. **Careconnect** can also offer services to homeless people and ex-offenders who want to sustain tenancies and also delivers several round-the-clock support packages. Momentum has been accepted as an Approved Provider of social care services with a range of local authorities.

- **The STAR Partnership:** An innovative community rehabilitation programme, STAR, (Supported Training and Rehabilitation) will operate in West Glasgow, supporting people who misuse drugs from a chaotic lifestyle to open employment. The service will bring together the key local community organisations in a formal partnership with service users at the heart of programme design and delivery. Momentum is the managing partner of the STAR Partnership which is funded by the New Opportunities Fund Better Off programme and other partners.
- **Catalyst:** The new Catalyst programme - also the recipient of a New Opportunities Fund Better Off award - will support people in Ayrshire who face substance misuse challenges and has a strong emphasis on community networking and collaborative practices.
- **Employability:** Momentum was awarded a Scottish Prison Service contract to deliver employment training services to prisoners at HMP Edinburgh throughout their sentences and beyond.
- **Pathways, Scottish Borders:** In the Scottish Borders, our existing brain injury service was expanded by the addition of the Pathways programme which provides training and employment support opportunities for adults who have sustained a brain injury.
- **Access to Work:** Momentum was awarded a national contract to provide support workers to disabled people who need assistance to carry out their duties at work. Momentum now holds a range of Jobcentre Plus contracts including Work Prep, Work Step, New Deal and Gateway to Work.
- **Community Solutions:** Responding to need, we also set up an individualised 24:7 care package service for people with an acquired brain injury.
- **Haven Products:** Momentum acquired social enterprise firm Haven Products, which provides meaningful employment opportunities for disabled and excluded people. Haven is a not-for-profit organisation which operates as a commercially viable business, from sites at Hillington, Greenock and Inverness. Almost 90% of the Haven Products workforce are disabled.

Other Key Achievements

Momentum's key achievements in 2003 and early 2004 included:

- Rebranding as Momentum.
- Establishing our National Clients' Council which gives clients the opportunity to actively contribute to Momentum's development.
- Hosting the European Platform for Rehabilitation two-day brain injury rehabilitation seminar which brought together international experts to share research and best practice.
- Supporting the European Year of People with Disabilities during which one of our clients took part in the Special Olympics World Games in Ireland.



- Celebrating the 10th anniversary of our Glasgow brain injury service, Pathways, which pioneered the UK's first vocational rehabilitation service for people with acquired brain injury.
- Hosting a highly successful charity law reform seminar at The Gathering, a two-day event organised by the Scottish Council for Voluntary Organisations.
- Recruiting volunteers for and successfully completing our disability-friendly Champions' Challenge trek across Cuba.
- Launching the Momentum e-bulletin, Catalyst, to spread the news of our activities to stakeholders.

Building Quality

Momentum is committed to maintaining best practice and to quality initiatives such as the European Foundation for Quality Management (EFQM), and passed our first EFQM internal evaluation, while focusing on raising awareness and disseminating information to staff. We also passed an external audit for SQMS (Scottish Quality Management System) and are currently working towards Investors In People status. A comprehensive package of service standards, policies and procedures was produced this year.

Staff development is of paramount importance - this year we rolled out our Staff Training and Knowledge Programme, allowing all staff to engage in regular training opportunities, and continued our Management Development Programme.

Service User Representation

Giving clients a say in shaping services is a priority. The inaugural meeting of our National Clients' Council, which gives clients the opportunity to actively contribute to Momentum's development, was held in December and the Council continues to develop. This followed the launch of our Clients' Charter of Rights and Responsibilities, unveiled by Malcolm Chisholm, Minister for Health and Community Care, in October 2002.

Building Momentum

As we look ahead, our ambitions are bold - further development and diversification to enable us to assist more people across Scotland to achieve their goals and to build equal futures. We are currently in discussions over a new not-for-profit partnership in Ayrshire.

The production of Impact magazine in 2003, in which clients describe how Momentum has helped them to rebuild their lives, has significantly raised our profile across the country and led to a number of new business opportunities. New service literature and a website with a clear and consistent house-style are helping to reinforce the new Momentum brand.